



..... – **RAPID Needs Assessment Format**  
**Phase 1 – Initial Days**  
**(48 – 96 hours in the immediate aftermath of a disaster)**  
**District Level Assessment Format**

To be Used by the  
**Partner Agency**  
To be used at the  
**District Level**

**An India Humanitarian Collective Action**

1. Date of assessment (DD/MM/YY):

**A. AGENCY CONTACT INFORMATION**

Please provide information of the contact person from the agency

2. Name of the Agencies in the team

3. Team Leader

4. Contact Number of team leader

**B. BASIC INFORMATION**

5. Emergency Control Room No.

6. Name of the District:

7. Total population of the district:

8. Total number of Blocks

Total:

9. Total number of Gram panchayats:

Male:

Female:

10. Total number of Villages

ST:

SC:

**C. DISASTER EVENT**

11. Date and time of disaster/start of disaster (If it can be specified):

12. Category of the area affected by the disaster (Predominantly):

Urban-City/Town  
 Rural/Village  
 Tribal

13. Description of the area affected by the disaster (Predominantly):

Coastal  Hilly  
 Island  Forest  
 Plain  
 \_\_\_\_\_

14. Total no. of blocks affected

15. Most severely affected blocks and villages

Blocks Name	GPs	Villages



16. Approximately how many people lost life.	17. Approximately how many people are missing/ drowned?	18. Approximately how many people are injured?	19. Approximately how many people have been displaced?
20. No. of PWD affected	21. No. of Children affected	22. No. of women affected	<b>Source of Information (Q.16-23)</b>
23. Where are people living in the affected villages since the disaster? (Tick all that apply; If other, please specify)	<input type="checkbox"/> Spontaneous settlement (outside homes/ in clusters on high lands) <input type="checkbox"/> Pre-disaster location (original home) <input type="checkbox"/> Collective center/public building / community structures/Schools <input type="checkbox"/> Pre-disaster location (original village, but not original home, house damaged) <input type="checkbox"/> Formal Camps <input type="checkbox"/> Other.....		
24. How many camps are operational in the district	Run By	Numbers	People residing
	Govt Run		
	NGO run		
	Informal		
	Other groups run		
25. Are COVID-19 Protocols being followed in Camps?	Yes/ No?		
26. Has accessibility to the affected area been reduced by the disaster?	27. Type of accessibility reduced: (If other, please specify)		
<input type="checkbox"/> Not accessible <input type="checkbox"/> partially <input type="checkbox"/> accessible	<input type="checkbox"/> Road <input type="checkbox"/> Telecommunications <input type="checkbox"/> Bridge <input type="checkbox"/> Market <input type="checkbox"/> Power/ Electricity <input type="checkbox"/> Media/Radio <input type="checkbox"/> Ambulance <input type="checkbox"/> Other.....		
28. How many livestock are affected by disaster?(in affected blocks) (Please tick one category): <input type="checkbox"/> 0% = None <input type="checkbox"/> 1-25% (Up to approximately ¼ of the population) <input type="checkbox"/> 26-50% (Between ¼ and ½ of the population) <input type="checkbox"/> 50% - 100% (More than ½ of the population)	29. Provide details of the livestock losses Dead _____ Missing _____ Injured _____ Displaced _____		
D. POST DISASTER SCENARIO DEVELOPMENT			
30. What are the present weather conditions: (If other, please specify)	<input type="checkbox"/> Normal <input type="checkbox"/> Heavy Rain <input type="checkbox"/> Very cold <input type="checkbox"/> Windy <input type="checkbox"/> Hot <input type="checkbox"/> Humid <input type="checkbox"/> Cloudy <input type="checkbox"/> Other.....		
31. In the coming two weeks, the situation in the disaster affected area is most likely to:	<input type="checkbox"/> Stay the same <input type="checkbox"/> Improve <input type="checkbox"/> Worsen		
32. What factors could make the situation for affected people worse? (If other, please specify)	<input type="checkbox"/> Continuous heavy rain <input type="checkbox"/> Water level rising <input type="checkbox"/> Aftershock <input type="checkbox"/> Disease Outbreak <input type="checkbox"/> No rain <input type="checkbox"/> Water logging <input type="checkbox"/> Caste/ ethnic violence <input type="checkbox"/> Other.....		
33. Health Facilities in the district:			
No. of Doctor		Facilities available in the district	
No. of paramedical staff			
Functional blood banks			
OT (operation theatre)			
Ward Facilities			
E. AVAILABLE RESOURCES, COPING STRATEGIES AND SUPPORT REQUIRED			
34. Outline resources available at the district level in the following sectors:			
Sector	Is extra assistance required?	Comment on what assistance is required.	

a) WASH	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. Unavailable			
b) Shelter and non-food items	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. Unavailable			
c) Food	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. Unavailable			
Is there shortage of food in the district? If district is facing food shortage, then please share the details: a. Which area(s) is facing food shortage? (name of village/hamlet/block) b. Which group/community is facing the shortage? Which food commodities are in shortage?				
d) Livelihoods	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. Unavailable			
e) Education	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. Unavailable			
f) Health	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. unavailable			
g) Protection ( Gender Based Violence, Dalit issues and children)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. unavailable			
h) Nutrition -relates to Sufficiency etc	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Inf. unavailable			
35. How many NGOs are working in the district?				
36. Emergency Preparedness and response Measures by District Administration?				
37. How would the assessment team describe the immediate overall relief needs in this District (needs in coming days and weeks):	<input type="checkbox"/> Serious need of assistance <input type="checkbox"/> Some need of assistance <input type="checkbox"/> Needs can be managed with resources available at Gram Panchayat/ Block level/District level			
38. Which appear to be the highest priority for immediate assistance? (rank up to, but no more than three)		Water		Sanitation
		Shelter		Bedding and blankets
		Clothing		Food and Nutrition
		Livelihoods		Education
		Livestock		Nutrition
		Health		Protection/security
39. How would you describe the recovery needs in this District (needs in coming three or more months):	<input type="checkbox"/> Serious need of assistance <input type="checkbox"/> Some need of assistance <input type="checkbox"/> Block/ GP and communities coping strategies will be enough			
Any further comments or observations:				



Sources of information and Contact detail of key officials:

**End of Document**