

Call for Proposals

Documentation of good practices in Community Based Disaster Risk Reduction

This is a call of proposals to submit your experience as a good practice in Community Based Disaster Risk Reduction (CBDRR).

This project conceptualized and supported by EFICOR is being implemented as a collaborative effort of Sphere India members, their partners and larger humanitarian community through Sphere India Information and Knowledge Management subcommittee.

This call of proposals contains:

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Routray, Sphere India's Focal Point for Information and Knowledge Management at parimita@sphereindia.org.in for any queries or information

1. Project information:

1.1 The information and knowledge management is a collaborative process of all member organisations of Sphere India, their partner agencies, the inter agency groups institutionalised or strengthened by Sphere India URS and the wider humanitarian community to collate and pool in the information under a common open source information and knowledge resource centre at Sphere India secretariat. The process strengthen through projects and activities for collating information, experiences and knowledge resources on different themes of disaster management and publishing good practices and knowledge resources.

1.2 Subcommittee: The process is managed and guided by a subcommittee on Information and Knowledge management led by EFICOR. The other members being DCA, CRS, UNDP & IFRC.

1.3 Documentation of good practices on CBDRR: EFICOR conceptualized and initiated this project on documentation of good practices on CBDRR. The project aims to augment the knowledge gaps in the field of disaster risk reduction (DRR), by identifying scalable models of risk reduction mechanisms (indigenous/traditional or contextualized), that has potential for replication in disaster prone communities and document the good practices and experiences that has helped in reducing risk and strengthening resilience of different communities which face cyclones, droughts, earthquakes and floods.

The detailed information on the project (concept note and information brochure) can be downloaded from www.sphereindia.org.in/IKM.htm.

2. Call for Proposals

This is the call for proposals for good practices (traditional/indigenous) that has promoted positive changes in the community's resilience to disasters or any developmental project initiatives that links contextualized/traditional/indigenous knowledge as a key tool for disaster risk reduction in the context of disasters especially cyclones, droughts, earthquakes and floods, from DRR practitioners, across all the states of India.

The good practices garnered will result in publication of a compendium of good practices (in the form of a printed book and electronic version), that will provide insights on disaster resilient practices by communities. This will prove valuable to DRR practitioners in replicating the good practices in project areas or in other disaster prone communities. This will also help disseminate the DRR mechanisms among potential stakeholders. This will act as a guidebook for the policy-makers with information on community centric and community friendly legislations and programmes incorporating DRR measures. Some of the good practices will be included as sample in the "Manual for documenting good practices" being developed by Sphere India Information and Knowledge Management.

Proposals received will be reviewed by a panel of experts and 30-35 best practices will be audited by a team of researchers who will carry out a detailed documentation.

2.1 Eligibility for submission of proposals: The Call for proposals is open to all Government and non government organizations, academicians, research based organizations, educational institutions, Local Community based organizations, Panchayati Raj Institutions, individual DRM practitioners, Social Enterprises and private sector.

2.2 Criteria for short listing: Under the thematic area of Disaster Risk Reduction, selection of good practices will be on the basis of criteria such as:

- Uniqueness of approaches, contextual and cultural appropriateness.
- Building on existing /traditional mechanisms in the community
- Integration of DRR with ongoing community development
- Community ownership at all stages of DM and DRR.
- Equity in implementation and priority to vulnerable groups like women, children, aged and physically challenged
- Impact at community level – how is this measured in terms of prevention of loss of life, livestock, household capital, crops, etc.
- Community Awareness, Community Participation, Training & Capacity Building, etc.
- Technology, appropriateness, Cost effectiveness
- Replicability and Sustainability
- Role of government and other players

The good practice selected –

- Must have been applied not earlier than 5 years with in India from date of call for proposal.
- Include all the (four) types of disaster, viz. floods, drought, cyclone, and earthquake

2.3 Template for submission of proposals:

The suggested template for submission of proposals is attached as annexure 1.

2.4 Guidelines for documentation of good Practices:

The guidelines for identifying a good practice are attached as annexure 2.

2.5 Deadline for submission is 30th March, 09

3. Process for shortlisting, validation and final conference

3.1 Short listing: All the interests received for this call of proposals will be acknowledged with a reference number by Sphere India. Sphere India subcommittee along with experienced resource persons in DRR will then screen and shortlist 30-35 good practices as per the criteria given above Para 2.2.



3.2 Validation: The shortlisted good practices will be verified by a team of researchers in the field for further validation of information and documentation assistance if required.

3.3 National conference and presentations: The finally selected entries will be called for presentation in a national conference. A panel of experts as appointed by Sphere India subcommittee on Information and Knowledge Management will preside on the final entries to select three best practices.

3.4 Recognition and Awards: The three practices adjudged as the Best practices on CBDRR will be recognized with a certificate and cash award of Rs. 30,000/- each.

3.5 Publication: The shortlisted 30-35 practices will be recognized and published as print and electronic documents.

Annexure 1:

Refer Para 2.4 of Call for proposals

Template for submission of Entries

TITLE: <Project title>

ORGANISATION: < Name of the organisation or representative >

1. THEME: DRR strategy for <Hazard type (Floods/Earthquake/ Cyclone/Drought)>

2. STATE/REGION/COMMUNITY:

3. BACKGROUND

- Context: the economic, social and geographical situation (Multiple hazard, single or dual)
- Rationale/ Justification for being a good practice and potential for scaling up/replication
- Brief on the local condition prior to Project initiation
- Project / Intervention Formulation;
- Goal and Objectives

4. KEY ELEMENTS

- Target Beneficiaries
- Geographical Coverage
- Key Project Activities/ Key Innovative Features - (capacity building, institution building, awareness, empowerment, etc.) and methodologies/practices
- Key Technical Inputs
- Impact – Social / Environmental/ Economical/ Policy Changes.

5. COST INCURRED

6. MONITORING MECHANISM

7. CHALLENGES

8. LESSONS LEARNT (both Positive & Negative)

9. CONCLUSION

10.Submission may include photographs, graphs, charts, and other illustrations.

Annexure 2:

Refer Para 2.3 of Call for proposals

Guidelines for documentation of good practice

Good practices are an attempt to better understand what works (and what does not work!), how, why and in what conditions. It allows the development practitioners to learn from their experiences and pursue the best approaches in each context.

So, identifying “good practices” is a necessary part of organisational learning and the search for programme excellence. It distils innovative and validated approaches and can be assessed and documented using different methodologies ranging from careful analysis of firsthand experience by programme managers and partners to programme or management reviews during monitoring processes and evaluation phases, to more in-depth case studies and consultations.

A good practice is **positive action** that **must be successful, innovative**, having a possible **multiplying effect or transference** to other areas and be **sustainable**.

- ~ **Positive action** means - any action be it formula, mechanism, strategy, methodology, etc
- ~ **Successful** means that it provides positive results for a specific objective;
- ~ **Innovative** means that something different has been implemented. Innovative means providing new or different solutions to existing ones in the territory, sector or collectivity. Solutions can be completely new or incorporated by transference from other contexts. Innovation can be found in the process (measures, contents, methods, approaches, tools), in the object (new areas of interest, new social groups) or in the context (adaptation or improvement on the current conditions, starting-up of networks);
- ~ Possible **multiplying effect** or **transference to other areas** or realities means that it should be either horizontally, that is visible, communicable, shareable (dissemination) and/or vertically, that is integrated and applicable to systems and regulations;
- ~ **Sustainable** means that it is self-supporting:
 - a) Having created a need,
 - b) Being assumed as a service;
 - c) Being able to produce improvements for the society.
- ~ Description
