Minutes of Meeting | 20th of February | UNICEF India Office
Protection Sector Committee

The meeting for Protection Sector Committees was held on the 20th of February 2020 at the UNICEF India office. List of sector committee members, members participated, and the agenda of the meeting are attached as Annex 1 and 2. The agenda wise key discussions, decisions and actions points are as below:

**Agenda item 1: Background of NAEPR and Sector committees**

*Key Discussions:*

1.1 A presentation with briefing of Sphere India sector committees, Vision, results and specific outputs for 2020 were presented to sector committee members.
1.2 A shift from coordination to collaboration was suggested.
1.3 A broad vision of NAEPR may also be included in One Pager Document NAEPR document.

**Agenda item 2: Priority issues and programming areas**

*Key Discussions:*

2.1 Leadership for child protection and GBV
2.2 PSS – sector leadership
2.3 Monitoring and reporting of violations
2.4 Key child protection mechanisms
2.6 Recruitment of child as workers including as child soldiers
2.7 Partnering with government, leveraging Govt. Social Protection Schemes and their utilisation. It will also help in building trust with Govt.
2.8 Mapping of programmes undertaken by the committee organizations should be done to develop a joint plan. It will also help document our own capacity that can be offered to Govt to reach last mile.
2.9 Analysis and mapping of risks should be done for each group. What they expect from us and then prioritise.
2.10 Minimum standards and protection principles. How they link with our constitution and legal provisions.

**Agenda item 3: Revise TOR of Sector Committee**

*Key Discussions:*

3.1 The Sector’s ToR was briefly introduced.
3.2 The committee selection and composition criteria need to be strengthened.
3.3 Objective of setting up the sector committee needed further clarification.
3.4 Mandate need to define protection better. Inclusion/exclusion part need to be more specific.
3.5 Other vulnerable groups that need protection also needed to be included or specifically mentioned.
3.6 These being Cross cutting issues need to be mainstreamed in all sectors but the challenge with cross cutting also. Issues need to be dealt specifically also as part of the committee.

*Actions:*

3.7 Secretariat to revise the TOR with above inputs and recirculate for committee members to respond make further inputs by 29th of February 2020. The TOR can be finalised after that over next meeting or skype meeting.

**Agenda Item 4: Revise TOR of Sector Chair/Lead organisation**

*Key Discussions:*

4.1 Broad approach, rationale may be included to beginwith. Lead for what?
4.2 Members to give inputs over email by 29th Feb and TOR to be finalised over meeting on skype.
**Agenda Item 5: Draft structure for policy guideline to be adapted from global sector (cluster) guideline and experience.**

**Recommendations:**

1. Why another guideline. There are many already.
2. Who are the end users?
3. The guidance will be more specific to operationalise coordination during emergencies, the process will ensure more ownership of Govt and local stakeholders. It will also be very brief, user friendly and specific to the context of India / states.
4. Renaming the title of the document was suggested to focus more on Emergency Preparedness for Response.
5. Create benchmarks to evaluate civil society and the stakeholder’s response to an emergency in the aftermath of a disaster.
6. NDMP covers many of the aspects. It may be referred and inputs made for its revision also.

**Agenda item 6: Dates and Milestones for Sector in NAEPR.**

**Key Discussions:**

6.1 The NAEPR timeline and the quarter-wise agenda was presented. Details included in Annex 3

**Agenda Item 7: Draft agenda of sector consultation for NPDRR pre event and NPDRR main event**

**Key Discussions:**

7.1 The Draft Agenda for the sector consultation for NPDRR pre-event was shared with members.

**Actions:**

7.2 Committee members to share their inputs to concept note and help with agenda at the earliest to share final version with NIDM / NPDRR.

**Agenda 8. AOB and any other discussions**

8.1 For doing the business of committee, the following task groups and actions were proposed to be completed by 29th Feb:

- Nomination and selection of Chair and Co Chair
- Govt Relationships and advocacy
- Collaborative Plan and finances
- Communications as a cross sectoral component with other sectors.

**Annexure I: List of Participants**

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<thead>
<tr>
<th>Sr. No.</th>
<th>Participants</th>
<th>Organization</th>
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<tbody>
<tr>
<td>1.</td>
<td>Gurjeet Rawat</td>
<td>Child Fund India</td>
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<td>2.</td>
<td>Rama Rao</td>
<td>Child Fund India</td>
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<td>3.</td>
<td>Sarbjit Singh</td>
<td>UNICEF India</td>
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<td>4.</td>
<td>Vandana</td>
<td>UNICEF India</td>
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<td>5.</td>
<td>Aaprajita R.</td>
<td>IPPF – South Asia</td>
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<tr>
<td>6.</td>
<td>Nimisha Goswami</td>
<td>IPPF – South Asia</td>
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<td>7.</td>
<td>Annie P.</td>
<td>Handicap International</td>
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<td>8.</td>
<td>Ajaykumar</td>
<td>NCDHR</td>
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<td>9.</td>
<td>Ajay Mahajan</td>
<td>World Vision India</td>
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<td>10.</td>
<td>Kirit</td>
<td>UNNATI</td>
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Annex 2  Agenda of the Meeting

1. Priority Issues and Programming Areas
2. Revise TOR for the sector committee (draft attached)
3. Revise TOR of the sector lead (draft attached)
4. Dates and milestones for the Sector in NAEPR (will be discussed).
5. Draft structure for GO-UN-NGO policy guideline to be adapted from global (sector) cluster guideline and experience (draft attached)
6. Draft agenda of sector consultation for NPDRR pre event.
7. AOB

Annex 3  Dates and Milestones

**Sector Actions- timelines**

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<thead>
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<th>Quarter 1</th>
<th>Quarter 2</th>
<th>Quarter 3</th>
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<tbody>
<tr>
<td>• Finalisation of ToR of Sector Committee</td>
<td>• Workshop for drafting Sector Coordination guideline</td>
<td>• Testing of handbook</td>
<td>• Lessons Learnt</td>
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<td>• Finalisation of ToR of Lead/Chair</td>
<td>• High level meetings with Govt.</td>
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<td>• Finalisation of Structure of handbook</td>
<td>• Sector meetings</td>
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<td>• Identification of Authors</td>
<td>• Multi-sector meeting</td>
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<td>• Sector meetings</td>
<td>• First draft of handbook</td>
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