The meeting for Education Sector Committee was held on the 20th of February 2020 at the UNICEF India office. List of sector committee members, members participated, and the agenda of the meeting is attached in the Annex 1 and 2. The agenda wise key discussions, decisions and actions points are as below:

**Agenda item 1: Background of NAEPR and Sector committee**

**Key Discussions:**

1.1 A presentation with briefing of Sphere India sector committees, vision, results and specific outputs for 2020 were presented to sector committee members.

1.2 The scope of the sector committee should evolve beyond coordination to include larger aspect of collaborations. Accordingly, sector committee should develop a multiyear collaborative program workplan, lead and jointly monitor the progress with projects to be undertaken by sector committee members and larger health sector development networks.

1.3 Multiyear sector plan should converge with priority areas of corresponding Govt. Departments.

1.4 The plan should be inclusive of Govt and all stakeholders.

**Agenda item 2: Priority issues and programming areas**

**Key Discussions:**

2.1 In emergency relief ops, schools are converted into relief camps which disrupt education cycle.

2.2 The lifesaving needs takes priority over education.

2.3 The stakeholders need to be made more aware of the value of school and anganwadi continuity during emergencies. These are the places where children can not only be ensured safe places but their nutrition, health needs like vaccination and other preventive measures, PSS and emotional well being etc can be taken care off and parents can also attend to other pressing needs emerging due to emergencies.

2.4 School safety with both structural and non-structural aspects also need focus.

2.5 Organizations should identify the focal points at the Centre and State-level Education Ministries to integrate disaster risk management in their work plan and engage them with multiyear stakeholder plan.

**Agenda item 3: Revise TOR of Sector Committee**

**Key Discussions:**

3.1 The ToR was presented to the sector committee members.

3.2 There are large number of stakeholders in the coordination of health sector. How are we involving them?

3.3 The committee should be representative of stakeholders involved and should steer a larger network of health sector stakeholders across humanitarian, development, DRR, CCA spectrum.

**Actions:**

3.4 The revised TOR with inputs from members will be approved over email or in next meet over skype.

**Agenda Item 4: Revise TOR of Sector Chair/Lead organisation**

**Key Discussions:**

4.1 The ToR was discussed, and members were requested to send their inputs over email by 29th Feb.

**Actions** 4.2 The revised TOR with inputs from members will be approved over email or in next meet over skype.

**Agenda Item 5: Draft structure for policy guideline to be adapted from global (clusters) sector guideline and experience.**

**Key Discussions:**
5.1 The Draft structure of policy guideline was presented, and members were requested to send in their inputs via email.

**Actions:**

5.2 Organisations requested to nominate authors, lead organisations specially to take responsibility.

**Agenda item 6: Dates and Milestones for Sector in NAEP.R.**

**Key Discussions:**

6.1 The NAEP.R quarter-wise timeline, outputs and milestones attached as Annex 3 were discussed. The members appreciated the plan.

**Agenda Item 7: Draft agenda of sector consultation for NPDRR pre event and NPDRR main event**

**Key Discussions:**

7.1 The Draft Agenda for the sector consultation for NPDRR pre-event was discussed and committee members were requested to share their inputs at the earliest possible.

**Actions**

7.2 Concept note and agenda to be finalised with help of committee members at the earliest and shared with NIDM.

**Agenda Item 8: AOB and other discussions.**

**Key Discussion**

8.1 Education and child protection has similar issues. So where possible it may be good to club the meetings of these committees.

8.2 Given that Aanganwadi workers form an essential part of education and protection, it was decided that the sector committee should also approach MCWD for advocacy and partnership.

**Actions**

8.3 For doing the business of committee, the following task groups and actions were proposed to be completed by 29th Feb:

- Nomination and selection of Chair and Co Chair
- Govt Relationships and advocacy
- Collaborative Plan and finances
- Communications as a cross sectoral component with other sectors.
Annexure I: List of Participants

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Attendee</th>
<th>Organization</th>
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<tbody>
<tr>
<td>1.</td>
<td>Seema Rajput</td>
<td>CARE India</td>
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<tr>
<td>2.</td>
<td>Sanjay B.</td>
<td>World Vision India</td>
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<td>3.</td>
<td>Ekta Chand</td>
<td>Child Fund India</td>
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<td>4.</td>
<td>Srijita Majumdar</td>
<td>RTE Forum</td>
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<td>5.</td>
<td>Mintu</td>
<td>Save The Children</td>
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<td>6.</td>
<td>Sarbjit Singh</td>
<td>UNICEF India</td>
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<td>7.</td>
<td>Begur</td>
<td>UNICEF India</td>
</tr>
<tr>
<td>8.</td>
<td>Vikrant, Kennedy, Paritosh</td>
<td>Sphere India</td>
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Regrets

1. ACTED
2. Muslim Aid

Annex 2  Agenda of the Meeting

1. Priority Issues and Programming Areas
2. Revise TOR for the sector committee (draft attached)
3. Revise TOR of the sector lead (draft attached)
4. Dates and milestones for the Sector in NAEPR (will be discussed).
5. Draft structure for GO-NGO-UN policy guideline to be adapted from global (sector) cluster guideline and experience (draft attached)
6. Draft agenda of sector consultation for NPDPR pre event.
7. AOB

Annex 3  Dates and Milestones

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<tr>
<th>Quarter-1</th>
<th>Quarter-2</th>
<th>Quarter-3</th>
<th>Quarter-4</th>
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| • Finalisation of ToR of Sector Committee  
• Finalisation of ToR of Lead/ Chair  
• Finalisation of Structure of handbook  
• Identification of Authors  
• High level meeting with Govt.  
• Sector meetings  
• Multi-sector meeting  
• Writingshop for drafting Sector Coordination guideline  
• High level meetings with Govt.  
• Sector meetings  
• Multi-sector meeting  
• Database of supplies, and resources  
• First draft of handbook  
• Testing of handbook  
• High level meetings with Govt.  
• Sector meetings  
• Multi-sector meeting  
• Finalisation of handbook and database of supplies  
• Design and publication of handbook  
• Lessons Learnt  
• High level meetings with Govt.  
• Sector meetings  
• Multi-sector meeting  
• Finalisation of handbook and database of supplies  
• Design and publication of handbook |